

CLINTON YOUTH AND FAMILY SERVICE BUREAU
ADVISORY BOARD—SPECIAL MEETING MINUTES
Tuesday, November 18, 2008

In Attendance: L. Ruggiero, B. Pellegrini, C. Church, J. Quinn, B. Powers; Staff: B. Small, Student Rep: Sara Boudreau
Absent: M. Jakober, L. Pinder, B. Carroll

- I. Welcome and Announcements: L. Ruggiero and board welcomed new board member, Beth Powers.
- II. Minutes of October 2008 Meeting: Motion to accept made by J. Quinn, 2nd by C. Church, abstentions by B. Pellegrini, B. Powers, motion approved.
- III. Bills: Motion to accept by C. Church, 2nd by B. Pellegrini, approved unanimously.
- IV. Correspondence: B. Small in attendance at Middlesex County Substance Abuse Action Council meeting today. LPC News newsletter distributed to board, which was previously distributed to the Task Force. B. Small reiterated that next year may be tough for United Way due to economy. Bureau is in process of documenting how United Way funding to the Bureau has impacted the town.
- V. Director's Report:
 - a. Giving Tree: Bureau has 7 families in need for this year's Giving Tree. B. Small explained the Giving Tree to newest board member—anyone is welcome to choose a tag from the tree in the CYFSB office and purchase item that is needed for a specific individual that is indicated on the tag.
 - b. Morgan School is collecting household items for families who are not part of the Giving Tree project but who are in need of items for the household. Baskets will be made up for these families.
 - c. Juvenile Diversion Board: One new case will be meeting on 11/25.
 - d. Home Alone Class: B. Small stated this was a successful program. Sandy Voss of the Clinton Fire Department has offered the Fire Department as a location to hold the class.
- VI. Staff Reports:
 - a. Job Shadowing Program: Scheduling conflicts have not yet been resolved, Andrea Kaye has made contact with school and awaits response. Student rep S. Boudreau stated she has heard feedback from students, which is that more students want to be involved with the program. B. Small stated 60 students were involved with the program last year.
 - b. B. Small stated the Bureau was invited to attend a curriculum meeting, an asset-based curriculum is being considered as an option.
 - c. Clinical Report: B. Small reviewed what info is contained in the monthly clinical report for new board member.
- VII. Student Report:
 - a. S. Boudreau reported that Haiti fundraiser made under \$1K this year, last year was more successful.

- b. Red Ribbon Week was a success, a huge poster was put in the cafeteria for participating students to sign (indicating being drug-free.)
- c. Homecoming: S. Boudreau stated she felt Homecoming was a success, more people were involved this year.
- d. Search Institute's Attitudes and Behaviors Survey (Assets) was taken in the schools (this survey is taken by grades 7-8 and 9-12. B. Small stated this is the 2nd time the survey has been taken, and B. Small looks forward to obtaining the results in mid-January in the hope that there has been improvement in the # of assets of Clinton's youth.
- e. Haunted House: S. Boudreau stated this was a success, more people in attendance from last year.

VIII. Youth Officer Report:

- a. Compliance checks for liquor sales in town completed this past weekend. Results were improved over last check.

Motion to go to recess at 7 p.m. for Internet Safety Class and to reconvene at conclusion of class made by C. Church, 2nd by B. Pellegrini, motion approved unanimously.

Meeting reconvened at 8:30 to discuss New Business. Request made by L. Ruggiero for board members to email any information that would be helpful in drafting a letter to Charter Revision Commission regarding how an advisory board for Social Services can benefit the town as CYFSB's Advisory Board does. Discussion surrounding advisory boards being able to assist in tasks such as publicity, providing feedback on how programs can be put together, and understanding how being able to apply for grant monies can impact those in need were discussed.

Motion to adjourn made by J. Quinn, 2nd by B. Pellegrini, approved unanimously at 9:05 p.m.

Next meeting to be held on Tuesday, December 16, 2008 at 7 p.m. at CYFSB.